



**LC ANDERSON**

**HVACR**

Anticipating Needs. Exceeding Expectations.

### **Commercial HVACR Project Manager**

LC Anderson, Inc., recent ACCA Commercial Contractor of the Year, is looking for a proven Project Manager to join our team and contribute to our sustainable growth plans. Property managers, facility managers, building owners and general contractors throughout Eastern Massachusetts have trusted LC Anderson to design, build and service their HVACR systems since 1943. In this role, you will contribute to the Estimating and Project Management of new construction HVACR projects, build customer and subcontractor relationships, manage and engineer construction projects with building owners and general contractors. Reporting directly to the President of Construction, this position earns a competitive salary, substantial profit-sharing plan and superior health, insurance, and vacation benefits. The company provides ongoing training, excellent career growth opportunities, and an inclusive and empowering culture where employees are trusted to make decisions and are recognized and rewarded for reaching goals and achieving results.

### **Qualifications:**

- Graduate Mechanical Engineer (BSME) with strong emphasis in HVAC systems
- 5+ years in Project Management/Engineering/Estimating role with a commercial HVAC contractor
- Current driver's license and clean driving record

### **Job Description:**

- Project managing and engineering for LC Anderson construction projects. Position reports to President of Construction.

### **Key Competencies:**

- Excellent understanding of HVAC design, systems, equipment, ductwork, piping, electrical, and controls
- Excellent understanding of construction process and experience working with general contractors
- Excellent organizational skills
- Outgoing personality and ability to build relationships and work with others (customers, co-workers and subcontractors)
- Above average understanding of installation and service of refrigeration, water, and steam piping system
- Ability to effectively estimate costs required to complete work
- Understanding of basic cost accounting for construction projects
- Self-starter and ability to handle multiple responsibilities.
- Ability to read, interpret, and execute plans and specifications
- Ability to safely operate a vehicle
- Share our core values: safety, trust, growth, determined, relationships/teamwork

### **Key Job Requirements:**

- Interact with clients (owners and general contractors) and generate business
- Accurately estimate costs associated with construction projects and generate quotations
- Read, understand, and estimate costs associated with construction projects

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- Coordinate, manage and oversee the execution of construction projects in accordance with plans, specifications, and design build write up
- Generate HVAC load estimate
- Understanding and ability to use AutoCAD
- Coordinate with construction manager to schedule construction technicians to meet required project deadlines
- Responsible for ownership of project including coordinating with client, attending on site construction meetings, ordering equipment and subcontractors, scheduling work and tracking costs
- Meeting construction schedule and customers' requirements
- Responsible for project profitability
- Recognizing and pricing additional work (change orders) in a timely fashion
- Work well with other L.C. Anderson employees, L.C. Anderson subcontractors, customer (i.e. General Contractor or End User) and other trades on project
- Flexibility and ability to adapt to each unique project or situation
- Flexibility and ability to work outside of standard working hours, when required by project, rigger, project schedule, or work backlog
- Ability to get multiple quotations from suppliers and subcontractors and purchase equipment and write subcontracts
- Perform any other task which may be required, as directed by Vice President of Construction
- Make sure all work is done in a professional manner: neat, clean, timely, and meeting customer needs with as little inconvenience as possible to the customer
- Assist other departments when required, or when construction is slow
- Responsible for expanding personal knowledge through ongoing training and schooling
- In the event of an unresolved conflict on a project, involve management for a decision
- Be customer focused and exceed customer's expectations and build long term relationships with clients
- Overall, provide professional courteous service where customer feels he received quality service for money spent and will be a repeat customer

**Our Commitment:** We create a safe and comfortable environment by solving problems and building lasting relationships where people matter most

**Our Legacy:** We will leave a legacy as the ultimate solutions provider and destination for top talent in the markets we serve

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